



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**January - April 2024
Supplement**

Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
8 December 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

The Forward Plan

NEW ITEMS

Cabinet Member for Children, Education & Young People’s Services

16 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Approval required for Tender for "Multiply" program <i>(Ref: 2023/358)</i></p> <p>We seek approval to run an open tender process with a value of £600,000 for a provider to run the "Multiply" program. We also seek delegated authority to award a service contract at the end of the process. We aim to commence the process on 18th January 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People’s Services <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People’s Services</p>	<p>Angela Turton, Strategic Partnership Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

Cabinet Member for Transport Management

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>North West Development (Radley) proposed 20mph Speed Limit (1720) <i>(Ref: 2023/ 354)</i></p> <p>To seek approval for the introduction of a 20mph speed limit</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place
Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Widmore Lane, Sonning Common - Proposed Zebra Crossing <i>(Ref: 2024/355)</i></p> <p>"To seek approval for the introduction of a new Pedestrian Crossing on Sonning Common</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Henley-on-Thames Waiting restriction review (Ref: 2023/ 356)</p> <p>To seek approval on proposals for a number of parking restriction changes in Henley-on-Thames.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

Cabinet Member for Finance

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Land South of Blandy Road Henley (Ref: 2023/357)</p> <p>Option Agreement to dispose of parcel of land beneath a bridleway</p>	Delegated Decisions by Cabinet Member for Finance (23 January 2024)	Yes - Capital Expenditure >£1m	Yes	Highways Children's Services Directorate		Cabinet Member for Finance	Lawrence Tosh, Senior Property Office	Executive Director: Resources

The Forward Plan

DEFERRED ITEMS

Deputy Leader of the Council (inc. Climate Change Delivery & Environment) **25 January 2024**

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Minerals and Waste Plan Initial Consultation Paper (Ref: 2023/204)</p> <p>Agreement to send out the Issues and Options Paper and associated papers to public consultation.</p>	<p>Delegated Decisions by Deputy Leader of the Council (inc. Climate Change Delivery & Environment) (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>A formal Regulation 18 Consultation will need to be undertaken in accordance with the Statement of Community Involvement.</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Climate Change Delivery & Environment changed from 12/10/2023 to 16/11/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Deputy Leader of the Council (inc. Climate Change Delivery & Environment) changed from 16/11/2023 to 14/12/2023. Reason: Further work required.</p> <p>Decision due date for Delegated Decisions by Deputy Leader of the Council (inc.</p>	<p>Cabinet Member for Climate Change Delivery & Environment</p>	<p>Kevin Broughton, MWLP Manager Tel: 07979 704458</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

					Climate Change Delivery & Environment) changed from 14/12/2023 to 25/01/2024. Reason: Further work required			
--	--	--	--	--	----------------------------------------------------------------------------------------------------------------	--	--	--

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>East Hanney: Steventon Road - Proposed Traffic Calming Measures <i>(Ref: 2023/291)</i></p> <p>Proposed traffic calming associated with a Linden Homes Development being undertaken under a section 278 agreement.</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Alvescot: Proposed 20 Mph Speed Limits (Ref: 2023/303)</p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

Cabinet Member for Adult Social Care

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning of Learning Disability Respite Services (Ref: 2023/234)</p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (19 March 2024)	Yes - Revenue Expenditure > £500,000	None	Learning Disability community within Oxfordshire	Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised. Decision due date for Delegated	Cabinet Member for Adult Social Care	Melanie de Cruz, Commissioning Manager Live Well	Corporate Director of Adult Social Care

The Forward Plan

					<p>Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required</p>			
--	--	--	--	--	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--	--	--